**Print Services**

Location: GOB, Lower Level, Room W42

Hours: 6:30am – 4:00pm

Phone: 314-554-2871

Email: [printservices@ameren.com](mailto:printservices@ameren.com)

Team: Cheryl Hall-Tate, Jim Pleimann & Cheryl McLaughlin

**Services**

* **Printing**

Our high speed, large volume equipment offers significantly lower costs than outside vendors or department printers

* **Binding & Finishing**

Binding services include staple, coil, tape, padding, velobind and plastic spiral. Other services include the ability to cut, fold, hole punch and laminate

* **Engineering Drawings**

Engineering drawings can be collated into sets, folded or rolled. Drawings can be printed in either color or black and white

**How to submit a print request**

Please submit your request to [printservices@ameren.com](mailto:printservices@ameren.com) and include the following:

* Number of copies
* Single or duplex
* Binding (staple, coil, etc.)
* Due date